

## Acceptable Use Policy

The terms and conditions (Policy) listed herein apply to your use and access to the ATC (Alma Telephone Company) broadband and telephony services. Uses include any electronic transmission sent, received, stored, uploaded or accessed via the services provided by ATC. ATC is committed to complying with regulations and law governing the use of the services provided. These services include, but are not limited to data (regardless of medium: Copper, Fiber, Cable or Wireless), voice, and messaging. Collectively these services will be referred to as the Network. By accessing or using the network you are agreeing with the policy. This policy explains the guidelines that govern your access to and use of the network. Also, detailed are the actions that ATC may take for use that we deem unacceptable. This policy may be updated or modified at the discretion of ATC without prior notification and will be deemed effective upon the completion of the posting.

### Prohibited Activities

ATC prohibits use of its services in a manner that is illegal, interrupts services for other customers, harmful, infringes on intellectual property rights, results in the publication or distribution of offensive or threatening material, threatens security of network (ATC Property or customers), SPAM, or a violation of privacy.

Illegal or harmful Activities include but are not limited to:

- Infringement – Infringement of property rights including, without limitations, property protected by patent, trademark, or intellectual property rights. Infringement can be a result of unauthorized copying, distribution, and posting of pictures, logos, articles, music and videos.
- Fraudulent claims or conduct – Offering fraudulent goods, services, promotions, or schemes.
- Harmful content – Disseminating or posting harmful content including, without limitation, viruses, Trojans, worms, malicious bots, or any program or routine that may damage, interfere or stealthily intercept any system, program, data or personal information.
- Threatening Material or Content – Services shall not be used to publish, host, transmit any content or material that harasses the safety and/or health of others.
- SPAM – Sending unsolicited electronic mail messages to one or multiple recipients. Sending unsolicited commercial messages for advertising or promotion of products or services. Sending bulk email messages without the ability for the recipient to opt out of any future emails. Sending multiple email messages with large attachments that may disrupt the flow of email traffic to other email users. Using unauthorized IP addresses, domains, or other identifiers in an email for the purpose of deceiving the recipient of the actual sender. Sending messages that malicious or harassing in nature that would affect the recipient's enjoyment in the use of the service. Intercepting or knowingly retrieving email that was directed to another recipient. Distribution of links, programming or other means to use another users email account for the propagation of spam.
- Security Violations – Unauthorized probing, scanning or hacking of the network or system in the effort of intercepting data or retrieving information. Distribution or use of tools designed to identify areas of access into an unauthorized network or system.

### **Investigation and Enforcement of Policy**

All users of ATC services must adhere to the terms of the Policy. ATC reserves the right, but is not obligated, to strictly enforce this policy through third part reporting, active investigation, litigation and prosecution. ATC shall not be obligated to monitor any material transmitted, received or stored on the network, but reserves the right to do so. ATC reserves the right to suspend services, for whatever time is determined to be reasonable by ATC, any user found in violation of said policy. Termination of services or legal action may result in cases where Civil or Criminal laws are determined to have been broken. ATC may also access and disclose information to a third party related to the users access and use of the network for any lawful reason, including but not limited to, responding to emergencies, subpoena, protecting our rights or property and our customers.